

**PSC Lower Division Typist/ Clerk
Typist/ Typist Clerk - Various / Ncc/
Sainik Welfare Examination
Previous Year Question Paper**

***Exam Name: Lower Division Typist/ Clerk
Typist/ Typist Clerk - Various / Ncc/ Sainik
Welfare***

Date of Test : 30.04.2016

Question Paper Code: 059/2016

Medium of Questions: English



1. East West distance of India in km is
A) 2933
B) 3214
C) 2860
D) 3300
2. The height of Kanchenjunga in meters is
A) 8216
B) 8595
C) 8886
D) 8661
3. The river Bhagirathi and Alakananda join together at
A) Gaimukh
B) Ladakh
C) Devaprayag
D) Kolkata
4. What is the name of river Brahmaputhra in Tibet ?
A) Tsangpo
B) Manas
C) Bhagirathi
D) Ganga
5. The wind 'Loo' blow in which season ?
A) Cold Weather
B) Summer
C) South West Monsoon
D) North East Monsoon
6. Who was the Viceroy of India during Bangal division ?
A) Lord Dalhousie
B) Lord Kiyaning
C) Lord Kayson
D) Lord Rippon
7. Who was the President of Indian National Congress in December 1929 ?
A) Mahatma Gandhi
B) Subash Chandra Bose
C) Motilal Nehru
D) Jawaharlal Nehru

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8. Who was the leader of Swaraj Party ?

- A) Subash Chandra Bose
- B) Rajendra Prasad
- C) C. R. Das
- D) Lala Lajpat Rai

9. When was the Second Round Table Conference held ?

- A) 1930
- B) 1931
- C) 1932
- D) 1933

10. Hindustan Steel Limited Rourkela is belong to

- A) Orissa
- B) West Bangal
- C) Madhya Pradesh
- D) Andra Pradesh

11. Which is the biggest pure water lake in Kerala ?

- A) Pookkott
- B) Vellayann
- C) Shasthamkotta
- D) Manakkodi

12. Which is the second largest river in Kerala ?

- A) Periyar
- B) Chaliyar
- C) Bharatha puzha
- D) Pamba

13. Which is the river flow towards East ?

- A) Pamba
- B) Kalladayar
- C) Chalakudy puzha
- D) Bhavani puzha

14. Where is the headquarters of SIDCO ?

- A) Kochi
- B) Thrissur
- C) Thiruvananthapuram
- D) Kannur

15. Who is the founder of Aruvipuram Kshethra Yogam ?

- A) Shree Narayana Gura
- B) Dr. Palppu
- C) Kumaranasan
- D) Ayyankali

16. Who is the organiser of Sadhujana Paripalana Sangam ?
A) Shree Narayana Guru
B) Chattambi Swami
C) Ayyankali
D) Dr. Palppu
17. Who is the founder of Athma Vidya Sangam ?
A) V.T. Bhattathirippad
B) Thycaud Ayya
C) Ayyankali
D) Vagbhatananda
18. Who is known as Mudichoodum Perumal ?
A) Vaikunda Swami
B) V.T. Bhattathirippad
C) Mannath Padmanabhan
D) Shree Narayana Guru
19. Who called Ayyankali as a Pulaya Rajavu ?
A) Shree Narayana Guru
B) Mahatma Gandhi
C) Vakkam Abdul Khadar Moulavi
D) Subash Chandra Bose
20. Who was the leader of Savarna Jadha ?
A) A. K. Pillai
B) K. P. Kesava Menon
C) K. Madhavan
D) Mannath Padmanabhan
21. Which is not member in ASEAN ?
A) Britain
B) India
C) Malaysia
D) Singapore
22. Where is the headquarters of World Bank ?
A) New York
B) Washington
C) London
D) Tokyo
23. Who is the new President of Argentina?
A) Christina Krichiner
B) David Kamaroon
C) Makri
D) Fransua Oland

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24. Who is the Chief Minister of Bihar ?
- A) Nitheesh Kumar
B) Lalu Prasad Yadav
C) Mamatha Banerjee
D) Thejaswi Yadav
25. Who is the Speaker of Kerala Legislative Assembly ?
- A) G. Karthikayan
B) N. Shakthan
C) V. M. Sudheeran
D) M. Vijaya Kumar
26. Who is the Human Resources Development Minister of India ?
- A) Venkayya Naidu
B) Arun Jeitly
C) Smrithi Irani
D) Sushma Swaraj
27. What is the name of political party leaded by Aung San Suu Kyi ?
- A) National League for Democracy
B) National Democratic Party
C) National Congress
D) Bangladesh Peoples Party
28. Who is the Speaker of Lok Sabha ?
- A) A. K. Antony
B) Meera Kumari
C) Sushma Swaraj
D) Sumithra Mahajan
29. Who is the Chairperson of Kerala Human Right Commission ?
- A) J. B. Koshi
B) M. Mohan Kumar
C) Ramachandran Nair
D) Muhammed Musthakh
30. Who is the opposition leader of Kerala Legislative Assembly ?
- A) V. M. Sudheeran
B) Pinarayi Vijayan
C) Kodyyenn Balakrishnan
D) V. S. Achuthanandan

31. He stopped _____ the shop on the way home.
A) at B) in C) on D) by
32. The pen you are looking _____ is here.
A) out B) for C) about D) at
33. Somewhere in the distance, _____ bell rang.
A) an B) the C) a D) some
34. When I first met him, he _____ in a hospital.
A) had been working B) was working
C) has been working D) worked
35. 'I bought a book' is the active form of
A) A book was bought by you
B) I was bought by a book
C) A book has been bought
D) A book was bought by me
36. Govind spends _____ weekends at a holiday resort.
A) alternatively B) alternately
C) alternative D) alternate
37. Give one word for non professional or unpaid.
A) amateur B) stoic
C) titulant D) amature
38. Select the correctly spelt word.
A) Eroneous B) Erronius
C) Erroneous D) Erraneous
39. _____ the traffic was bad, I arrived on time.
A) though B) because
C) as soon as D) apart

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40. Raju said, 'I wrote a letter'. (Change into indirect speech).
A) Raju said that he wrote a letter
B) Raju said that he has written a letter
C) Raju said that he had written a letter
D) Raju said that he was writing a letter
41. _____ you help me ?
A) May B) Shall C) Will D) Should
42. Opposite of the word 'obvious'
A) clear B) hidden C) gloomy D) brief
43. I am always _____ trouble with my neighbours.
A) has B) had C) being D) having
44. There isn't _____ to do now.
A) much B) many C) nothing D) some
45. The synonym of 'Emphasis'
A) force B) stress C) plead D) suggest
46. In hot weather we sit under the _____ of a tree.
A) shadow B) protection C) shade D) shelter
47. It is a _____ to meet you.
A) pleasure B) pleasing C) please D) pleasurable
48. She _____ tomorrow to attend the wedding.
A) came B) will come
C) seems to come D) just comes
49. A person blamed for a problem
A) Quack B) Moron C) Scapegoat D) Spinster
50. Gita broke the glass, _____ ?
A) did she B) don't she C) does she D) didn't she

51. Ctrl + U is the shortcut key for
A) Bold
B) Italic
C) Underline
D) None of these
52. One of the following is not subunit of CPU
A) Arithmetic Logic Unit
B) Output Unit
C) Memory Unit
D) Control Unit
53. To send a message to another user select New → mail message option from
A) Edit menu
B) Format menu
C) Insert menu
D) File menu
54. Find and replace is in the _____ menu.
A) File
B) Edit
C) Insert
D) Format
55. Close button is located on the right side of
A) Toolbar
B) Statusbar
C) Titlebar
D) Scrollbar
56. Monitor is also known as
A) Visual Display Unit
B) Memory Unit
C) Storage Device
D) Program
57. Which one is not a search engine ?
A) Spiders
B) Virus
C) Robots
D) Crawlers
58. Ctrl + X is shortcut key for
A) Paste
B) Cut
C) Copy
D) Save
59. One of the following is not e-mail term
A) Forward
B) To
C) From
D) Backward

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60. Spelling mistakes in document typed appear with
A) Green underline
B) Blue underline
C) Red underline
D) None of these
61. _____ key can be used to make a cancel selection in a menu.
A) Esc key
B) Shift key
C) Enter key
D) Delete key
62. The program that is used to write, edit and print text is
A) Word processor
B) Internet
C) Spreadsheet
D) Presentation software
63. Which one is not a component of a slide ?
A) Title
B) Subtitle
C) Drawing objects
D) Handouts
64. _____ contains all the menu commands available for that particular application.
A) Menubar
B) Statusbar
C) Toolbar
D) Titlebar
65. Intersection of rows and columns is
A) Cells
B) Worksheet
C) Workbook
D) Cell pointer
66. The keyboard shortcut to move one cell to the right is
A) Tab key
B) Enter
C) Ctrl + Home
D) Shift + Tab
67. _____ bar contains document name.
A) Menubar
B) Toolbar
C) Statusbar
D) Titlebar
68. Meaning of Shift + Home
A) To the end of a line
B) To the beginning of a line
C) To the previous line
D) To the next line

69. The worksheet of Excel 2000 contains _____ columns.
- A) 265
B) 256
C) 65536
D) 65635
70. Small graphical images representing the object
- A) Icon
B) Folder
C) Desktop
D) File
71. The chart which illustrates comparisons among individual items
- A) Pie chart
B) Column chart
C) Line chart
D) Bar chart
72. Pre defined formulas that perform calculations by using specific values are
- A) Legend
B) List
C) Functions
D) Worksheet
73. Title case in change case
- A) Changes all selected text to lower case letters
B) Changes all selected text to capital letters
C) Capitalises the first letter of each word in the selection
D) Capitalises the first letter of the first word in the selected sentences
74. In MS Word there are _____ alignments.
- A) three
B) four
C) two
D) none of these
75. Deleted files are moved to
- A) Folder
B) Desktop
C) Recyclebin
D) CPU
76. Capital 'D' is used for
- A) 1000
B) 500
C) 50
D) 100

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77. After the interrogation mark _____ should be left.
A) Single space
B) Two space
C) Three space
D) None of these
78. Which one is not non-character key ?
A) Backspace key
B) Margin release key
C) Master key
D) Shift key
79. The important tension in a typewriter is
A) Main spring tension
B) Key tension
C) Touch regulator tension
D) None of these
80. Footnotes are typed in
A) Single line spacing
B) Double line spacing
C) Triple line spacing
D) None of these
81. Guide keys are
A) 'q' and 'p'
B) 'z' and '.'
C) 'a' and ';'
D) 'a' and 's'
82. Receivers address is typed on
A) The left top corner of the envelop
B) Top centre of the envelop
C) The right top corner of the envelop
D) The right half of the envelop
83. Master key in typewriter is
A) Q
B) N
C) A
D) ;
84. If the dogs are worn out it causes
A) Jerky movement
B) Bad alignment
C) Defective feeding
D) Sluggish movement

A

85. Who has developed the 'Touch System' ?
A) Christopher Latham Sholes B) Frank Mc Gurrin
C) William Mill D) Charles Thurber
86. In a typewriter there are _____ carriage release levers.
A) One B) Two
C) Three D) None of these
87. To type upper case characters continuously we use
A) Backspace B) Shift key
C) Shift lock D) Tabulator bar
88. Uneven space between the characters is
A) Sluggish movement B) Jerky movement
C) Alignment D) Bad alignment
89. 'Cowl' is also known as
A) Centre guide B) Universal bar
C) Top plate D) Type basket
90. In one inch there are _____ letters.
A) 10 B) 8
C) 12 D) 14
91. The motive power for movement of carriage towards left is
A) Universal bar B) Main spring
C) Keyboard D) Carriage rack
92. In Malayalam typewriter there are _____ dead keys.
A) One B) Two
C) Three D) None of these
93. Which part of the typewriter is not oiled ?
A) Carriage rails B) Pinion wheel
C) Platen D) Carriage rack

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94. What is the size of A4 paper ?
A) 148×210 mm
B) 210×297 mm
C) 229×324 mm
D) 297×420 mm
95. In business letters 'To address' should be typed in _____ space.
A) Single line
B) Double line
C) Triple line
D) None of these
96. Two space should not be left after
A) Full stop
B) Exclamation mark
C) Colon
D) Comma
97. The sign 'stet' in manuscript is to
A) Delete
B) Let it stand
C) Close up
D) Insert space
98. In D.O. letters complimentary close will be
A) Yours faithfully
B) Yours loving
C) Yours sincerely
D) Yours obediently
99. Which is not rubber part of a typewriter ?
A) Feed rolls
B) Cylinder
C) Paper bail rolls
D) Dog block
100. Even though there are 2 characters on a typeface only one letter causes impression because of
A) Up and down movement of ribbon
B) Universal bar is in semi-circular shape
C) Segment is in semi-circular shape
D) Curvature of the platen