

**PSC Confidential Assistant Grade  
ii - Sr For Sc/ St - Various  
Examination  
Previous Year Question Paper**

***Exam Name: Confidential Assistant Grade ii -  
Sr For Sc/ St - Various***

***Date of Test : 01.10.2015***

***Question Paper Code: 182/2015***

***Medium of Questions: English***



182/2015

1. The national song of India was taken from :  
(A) Rig Veda (B) Bhagavat Gita (C) Ananda Mutt (D) Vishnupuranam
2. Which of the following does not belong to the solar system ?  
(A) Planet (B) Galaxy (C) Comet (D) Asteroid
3. Name the state that had suffered massive devastation due to flood in June 2013 :  
(A) Uttarakhand (B) Madhya Pradesh  
(C) Himachal Pradesh (D) Uttar Pradesh
4. The place associated with Chattampi Swamikal is :  
(A) Varkala (B) Panmana (C) Perunna (D) Vaikam
5. Name the Governor of the Reserve Bank of India :  
(A) Raghuram Rajan (B) Urjith Patel  
(C) D. Subba Rao (D) Bimal Jalal
6. Chittagong Armoury raid was carried under the leadership of :  
(A) Bhagat Singh (B) Uddham Singh  
(C) Chandra Sekhar Azad (D) Surya Sen
7. The market regulations in India were introduced by :  
(A) Baber (B) Balban  
(C) Allauddin Khilji (D) Sher Shah
8. In the human body the basic building blocks are :  
(A) Bones (B) Cells (C) Muscles (D) Nerves
9. "This is the ideal house where all live in full fraternity without distinction of caste or prejudice of creed". The above words are written on the walls of the temple at :  
(A) Vaikam (B) Guruvayur (C) Thali (D) Arivippuram

10. "A bright spot against a dark background". Who said so about Jhansi Rani ?  
(A) Netaji Subhash Chandra Bose (B) Jawaharlal Nehru  
(C) Mahatma Gandhi (D) Bhagat Singh
11. Patricians and plebeians were two social classes of :  
(A) Ancient Rome (B) Ancient Greece (C) Ancient Egypt (D) Mesopotamia
12. Herodotus is the father of :  
(A) Political Science (B) Sociology  
(C) Geology (D) History
13. Which of the following relates to grammar ?  
(A) Mitakshara (B) Charaka Samhita  
(C) Tokappiyam (D) Unniyacchi Charitam
14. Who founded and edited the journal 'Samvad Kaumudi' ?  
(A) Dr. Palpu (B) Ram Mohan Roy  
(C) C.V. Kunhiraman (D) Rabindranath Tagore
15. Which of the following is **not** a Sexually Transmitted Disease ?  
(A) Anthrax (B) AIDS (C) Gonorrhea (D) Chlamydiasis
16. The Olympic Games were held in honour of God :  
(A) Apollo (B) Jupiter (C) Asclepius (D) Zeus
17. The great philosopher of the 18<sup>th</sup> century who said, "Man is born free but he is everywhere in chains", was :  
(A) Voltaire (B) Rousseau (C) Karl Marks (D) Garibaldi



18. Name the social reformer who founded an organisation with the object of eradicating the evils of caste and popularising the idea of 'misra-bhojanam' (inter-dining) :
- (A) V.T. Bhattatirippad (B) Kumara Gurudevan  
(C) Premji (D) K. Ayyappan
19. The newly elected President of Iran :
- (A) Hassan Rouhani (B) Mahmoud Ahamadinejad  
(C) Adli Mansour (D) Enda Canny
20. The soil with the best water retaining capacity is :
- (A) Sandy soil (B) Humus soil (C) Clayey soil (D) Loamy soil
21. Name the archaeologist who discovered the tomb of Tutankhamum :
- (A) Mortimer Wheeler (B) Howard Carter  
(C) Alexander Cunningham (D) James Princep
22. Diwan of Travancore at the time of the Temple Entry Proclamation :
- (A) T. Madhava Rao (B) Venkata Subbayya  
(C) C.P. Ramaswamy Ayyar (D) Venkata Rao
23. "Whatever be one's religion, it is enough if the individual becomes good". Who said so ?
- (A) Sree Narayana Guru (B) Dr. Annie Basant  
(C) Swamy Vivekanandan (D) Swamy Dayananda Saraswathi
24. A pair of scissors is an example of a :
- (A) Screw (B) Inclined plane (C) Wedge (D) Lever
25. Ancient Chinese invented the seismograph to record :
- (A) Tornadoes (B) Earthquakes (C) Hurricanes (D) Wind activity

26. 'Tirthankaras' are associated with :  
(A) Jainism (B) Buddhism (C) Vaishnavism (D) Saivism
27. Which of the following continents is known as the 'White Continent' ?  
(A) Europe (B) Australia (C) Antarctica (D) North America
28. Name the place where G 20 Ministerial Meeting 2013 was held :  
(A) Moscow (B) Hague (C) London (D) New Delhi
29. The Third Buddhist Council was presided over by :  
(A) Asokan (B) Mahakasyapa  
(C) Moggaliputta Tissa (D) Vasumitra and Asvaghosha
30. The meteors are also known as :  
(A) Planetoids (B) Asteroids (C) Constellations (D) Shooting stars
31. Name the Prime Minister of Japan :  
(A) Junichiro Koizumi (B) Shinzo Abe  
(C) Masahiko Komura (D) Aki Hito
32. The Hanging Gardens of Babylon was one of the wonders of the ancient world. It was built by :  
(A) Khufu (B) Sargon  
(C) Hammurabi (D) Nebuchadnezzar
33. The smallest unit of classification of living organism is :  
(A) Phylum (B) Species (C) Family (D) Genus
34. Who won Men's Single's title of French Open 2013 ?  
(A) Rafael Nadal (B) David Ferrer (C) Novak Djokovic (D) Roger Federer



35. Name the person who has been appointed new Chief Justice of India :  
(A) Justice Ananda Selven (B) Justice Venkatachalam  
(C) Justice Manjula Chellur (D) Justice Sadasivam
36. We use clinical thermometer for measuring our body temperature. The normal body temperature is :  
(A) 35° C (B) 37° C (C) 39° C (D) 41° C
37. Which civilization was the first to develop a drainage system ?  
(A) Indus Valley Civilization (B) Chinese Civilization  
(C) Mesopotamian Civilization (D) Egyptian Civilization
38. Prathyaksha Raksha Daiva Sabha (PRDS) was a religious reform movement in Travancore led by the downtrodden especially by the Christian converts. Name its founder :  
(A) Njaliyakuzhi Simon Yohannan (B) Vellikkara Mathai  
(C) Poykayil Yohannan (D) Mukkalil Adichanabraham
39. Which of the following deserts is **not** in Australia ?  
(A) Great Victoria (B) Gibson (C) Gobi (D) Great Sandy
40. The average life span of elephant is :  
(A) 100 - 150 (B) 50 - 60 (C) 60 - 80 (D) 80 - 100
41. Name the capital of Syria :  
(A) Amman (B) Manama (C) Riyadh (D) Damascus
42. The UNO officially came into being on :  
(A) 6, August, 1945 (B) 10, October, 1945  
(C) 21, August, 1945 (D) 24, October, 1945

43. To which king belongs the Lion Capital at Saranath ?  
(A) Samudra Gupta (B) Harsha Vardhana  
(C) Asoka (D) Kanishka
44. Name the person under whose leadership the 'Ezhava Memorial' was submitted ?  
(A) Dr. Palpu (B) Kumaranasan (C) Kesavan Asan (D) T.K. Madhavan
45. On September 20, 1932, Mahatma Gandhi began a fast unto death in Yervada Jail against :  
(A) Nehru Report (B) Communal Award  
(C) Hunter Commission Report (D) Death sentence of Bhagat Singh
46. How many banks were nationalised in 1969 ?  
(A) 9 (B) 12 (C) 14 (D) 16
47. C. Kesavan, one of the leaders of the 'Nivarthana' (Abstention) agitation, was arrested in June 1935, following a speech made at :  
(A) Thiruvalla (B) Kottayam (C) Alappuzha (D) Kozhanchery
48. Which of the following planets is named after the Roman God of war ?  
(A) Mars (B) Mercury (C) Jupiter (D) Neptune
49. Elements like carbon, hydrogen and oxygen are :  
(A) Metals (B) Non-metals (C) Metalloids (D) None of these
50. The language of discourses of Gautama Buddha was :  
(A) Sanskrit (B) Prakrit (C) Pali (D) Ardha Magadhi
51. \_\_\_\_\_ of the Key Board for aligning other types.  
(A) Home Key (B) Dead Key (C) Shift Key (D) Master Key

52. The forming of letters in a regular line with even space between them is known as \_\_\_\_\_.  
(A) Jerking (B) Alignment  
(C) Sluggish Movement (D) None of these
53. The force of the \_\_\_\_\_ makes the carriage moves towards the left.  
(A) Main Spring (B) Shift Key (C) Tabulator Bar (D) Space Bar
54. The Capital letter "C" is used for the number \_\_\_\_\_.  
(A) 40 (B) 1000 (C) 10 (D) 100
55. \_\_\_\_\_ the spacing should not be given while typing.  
(A) After full stop (B) After comma in figure work  
(C) After question mark (D) After exclamation mark
56. The sound heard during uniform typing is called \_\_\_\_\_.  
(A) Rhythm (B) Bad alignment  
(C) Main spring tension (D) Piling of letters
57. On the envelope the word "Registered" is typed on the \_\_\_\_\_ side.  
(A) Top Right (B) Top Left (C) Bottom Left (D) Top Centre
58. The Complimentary clause of D.O Letters are generally used \_\_\_\_\_.  
(A) Yours lovingly (B) Yours obediently  
(C) Yours faithfully (D) Yours sincerely
59. The Electronic Typewriter was introduced in the year \_\_\_\_\_.  
(A) 1714 (B) 1938 (C) 1948 (D) 1837



60. MGTE stands for \_\_\_\_\_.  
(A) Meghalaya Government Technical Education  
(B) Madras Government Technical Education  
(C) Madras Government Technical Examination  
(D) Manipur Government Technical Education
61. \_\_\_\_\_ is used in Govt. Official Letter from Secretariat as Heading.  
(A) Name of the Government (B) Name of Head of Section  
(C) Name of the Department (D) Designation of the undersigned
62. "E and OE" is most commonly used in \_\_\_\_\_.  
(A) Business Letter (B) Proceedings (C) Balance sheet (D) Invoice
63. The speed of Shorthand Malayalam (Lower) and Shorthand English (Higher) in KGTE or equivalent Examinations :  
(A) 25 w.p.m and 80 w.p.m (B) 50 w.p.m and 120 w.p.m  
(C) 40 w.p.m and 120 w.p.m (D) 80 w.p.m and 120 w.p.m
64. \_\_\_\_\_ is used for correction in stencil paper.  
(A) Correcting fluid (B) Eraser (C) Stiles pen (D) None of these
65. Letters are arranged in a Typewriter Key board as \_\_\_\_\_ rows.  
(A) 5 (B) 3 (C) 4 (D) 6
66. In Government Order G.O (P) represents \_\_\_\_\_.  
(A) Govt. Order (Print) (B) Govt. Order (Public)  
(C) Govt. Order (Part) (D) Govt. Order (Proceedings)
67. In D.O. Letters the "To Address" is used at \_\_\_\_\_.  
(A) Top Left side (B) Top Right side  
(C) Bottom Left side (D) Bottom right side

68. How many Shift lock keys are in a typewriter ?  
(A) 2 (B) 3 (C) 4 (D) 1
69. Select the correct groups of left side heading when typing Balance sheet, Profit and Loss Account and Income and Expenditure Account respectively :  
(A) Liabilities, Losses, Expenditure (B) Assets, Profit, Income  
(C) Assets, Profit, Expenditure (D) Liabilities, Profit, Income
70. \_\_\_\_\_ is generally used for typewriter cleaning.  
(A) Water (B) Diesel (C) Petrol (D) Oil
71. What is the minimum Tab stop position that we can set in Word 2003 ?  
(A) 0.5" (B) 0.1" (C) 0.01" (D) 0.05"
72. How many characters can type in a cell or Excel work sheet ?  
(A) 256 (B) 255 (C) 265 (D) 525
73. One of the following is **not** an option of Page Border setting :  
(A) Shallow (B) 3 - D (C) Custom (D) Shadow
74. What is the shortcut key for 'Undo' ?  
(A) Ctrl+Y (B) Ctrl+X (C) Ctrl+V (D) Ctrl+Z
75. Which menu the command 'Thumbnails' is available ?  
(A) Edit (B) View (C) Insert (D) Format
76. One of the following options is used to insert words 'Respectfully yours' without typing it :  
(A) Insert → Auto Text → Attention Line  
(B) Insert → Auto Text → Mailing Instructions  
(C) Insert → Auto Text → Closing  
(D) Insert → Auto Text → Reference Lines



77. 'All caps' option is available from one of the following commands :  
(A) Format → Font (B) Format → Change Case  
(C) Format → Columns (D) Format → Drop Cap
78. One of the following is **not** count through the Word Count option :  
(A) Characters (no spaces) (B) Characters (with spaces)  
(C) Words (D) Words (with spaces)
79. 'Print Area' command in Excel 2003 is available in which menu ?  
(A) Insert (B) File (C) Edit (D) Format
80. How many categories of functions are available in the Insert Function box of Excel 2003 ?  
(A) 8 (B) 9 (C) 11 (D) 12
81. Research command in Excel 2003 can be taken by pressing \_\_\_\_\_.  
(A) Alt+Click (B) Ctrl+R (C) Ctrl+Click (D) Alt+Ctrl+R
82. What refers '#Value!', an error value produced by Formulas in MS Excel ?  
(A) A sheet is not valid (B) Value that is too long to fit in the cell  
(C) A cell that is not valid (D) A value that is not available
83. One of the following is **not** the functions in MS Excel :  
(A) ABS (B) LEN (C) NIM (D) MAX
84. 1024 MB is equivalent to \_\_\_\_\_.  
(A) 1 Mega Byte (B) 1 Giga Byte (C) 1 Terra Byte (D) 1 Kilo Byte
85. How many paragraph indents are available in Word ?  
(A) 3 (B) 4 (C) 5 (D) 6



86. One of the line spacing is not available in Word :
- (A) At least (B) Exactly (C) Multiple (D) Maximum
87. 'Ctrl + Alt + 1' shortcut key is used to \_\_\_\_\_.
- (A) Change text to heading 1 (B) Change single space lines  
(C) Change case of selected text (D) Change the Font
88. How many Text Effects are available in Font dialogue box of Word 2003 ?
- (A) 6 (B) 8 (C) 10 (D) 12
89. One of the following is not the formula function available in the Word 2003 ?
- (A) DEFINED (B) FALSE (C) SIGN (D) SQRT
90. One of the following is the correct option of Paragraph alignment :
- (A) Justify Center (B) Justify right (C) Justify left (D) Justify Medium
91. What is the width size of the columns if columns Number is '1' in Word 2003 ?
- (A) 2.75" (B) 1.67" (C) 6" (D) 4"
92. Pick out the correct example of Super Computers :
- (A) IBM370 (B) NEC500 (C) IBM360 (D) NEC550
93. Notifying window is located at \_\_\_\_\_.
- (A) Status Bar (B) Task Bar (C) Title Bar (D) Tool Bar
94. Which tab should be used to type some figures in the following style ?
- 2.5  
1111.11  
20.001
- (A) Bar (B) Center (C) Left (D) Decimal

95. 'Split cell' command in Word 2003 can be taken from which menu ?  
(A) Table (B) Format (C) Tools (D) Edit
96. To erase a character to the left of the insertion point, press the \_\_\_\_\_ key.  
(A) CANCEL (B) DELETE (C) BACKSPACE (D) Either (B) or (A)
97. The \_\_\_\_\_ or typeface, defines the appearance and shape of letters, numbers and special characters.  
(A) Font size (B) Point  
(C) Paragraph formatting (D) Font
98. When you save a file as a webpage, Word converts the contents of the document into \_\_\_\_\_ ?  
(A) HTML (B) JAVA (C) PERL (D) UNIX
99. Each time the ENTER key is pressed, Word creates a new \_\_\_\_\_.  
(A) Line (B) Page (C) Document (D) Paragraph
100. If a word is typed that is not in Word's dictionary, \_\_\_\_\_ wavy underlines appears below the word.  
(A) Green (B) Red  
(C) Yellow (D) None of the above

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