

GAZETTE DATE : 16/05/2022
LAST DATE : 22/06/2022

CATEGORY NO:172/2022
FIRST NCA NOTIFICATION

Applications are invited from qualified candidates belonging to reservation group of Scheduled Caste Community of Kerala State against NCA vacancy for selection to the following post. Applications must be submitted online through the official website of the Kerala Public Service Commission after "ONE TIME REGISTRATION".

1. **Department** : **Legislature Secretariat**
2. **Name of Post** : **Reporter Grade-II (Malayalam)**
3. **Scale of pay** : **₹ 39300-83000**
4. **Number of vacancies** : **Scheduled Caste - 01 (One) (NCA)**

The above vacancy is now in existence. The Ranked list prepared and published as per this notification shall remain in force for a period of three years or until candidates are advised and appointed against the vacancies earmarked for the above community but remain unfilled due to the paucity of candidates during the currency of the Ranked list published on 13.04.2018 for the post (Category No.270/2014) whichever is earlier.

5. **Method of appointment** : **Direct Recruitment from candidates belonging to Scheduled Caste community only**

Note:- Applications submitted by candidates belonging to communities other than the above will be summarily rejected. No individual rejection memo will be issued to such candidates.

6. **Age Limit** : **18-41. Only candidates born between 02.01.1981 and 01.01.2004 (both dates included) are eligible to apply for this post (including para 2(i) of General Conditions). [For other conditions regarding age relaxations, please see Para 2 of the General Conditions of the Gazette notifications, excluding para 2(i)]**

7. **Qualifications** :
 1. Graduation from a recognised University
 2. (a) Higher Grade Examination in Malayalam Typewriting (KGTE)
(b) Higher Grade Examination in Malayalam Shorthand (KGTE)

(Link : <https://www.keralapsc.gov.in/sites/default/files/inline-files/degree-qualification.pdf>)

- Note:**
- i) In the absence of candidates with prescribed qualifications, graduate candidates with pass in Lower Grade Examination in Malayalam Short Hand (KGTE) and Lower Grade Examination in Malayalam Typewriting (KGTE) will also be considered. The appointment of candidates so selected will be temporary and they will not be eligible for increments till they acquire the prescribed qualifications for the post.
 - ii) KS&SSR Part-II Rule 10 (a) (ii) is applicable.
 - iii) Candidates who claim equivalent qualifications instead of qualification mentioned in the Notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
 - iv) In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Community Certificate at the time of certificate verification.

8 Mode of submitting Applications:-

- (a) Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission **www.keralapsc.gov.in** before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2012. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. Those candidates who create profile for the first time from 01.01.2022 onwards, should upload a photograph taken within a period of Six months. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the**

application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Appropriate disciplinary action as per KPSC Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (d) Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile.

9 Last date for submission of application :- **22.06.2022**, Wednesday upto 12.00 midnight.

10 Website to which applications are to be sent: www.keralapsc.gov.in

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc).

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION