

**GAZETTE DATE : 16/08/2022**

**LAST DATE : 22/09/2022**

**CATEGORY NO: 310/2022**

Applications are invited Online only from qualified candidates for appointment in the under mentioned post in Kerala Government Service. Before applying for the post the candidates should register as per the One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile.

1. **Department** : Information and Public Relations Department
2. **Name of Post** : Translator (Malayalam)
3. **Scale of pay** : ₹ 39,300-83,000/-
4. **Number of vacancies** : 3 (Three)

The above vacancies are now in existence. The list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancy noted above and also against the vacancies if any reported to the Commission during the currency of the list.

5. **Method of appointment** : Direct Recruitment.
6. **Age limit** : 19-39. Only candidates born between 02.01.1983 and 01.01.2003 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes and other Backward Communities. (For conditions regarding the age relaxation please see Part II Para 2 of the General Conditions).
7. **Qualifications** : 1. B.A Degree of any recognised University with Malayalam Under Part III i.e optional.  
2. Previous experience in translation works in the All India Radio/ or in a News paper office /or in a publishing firm.

- Note:-**
1. Rule 10 a (ii) of part II of KS&SSR is applicable.
  2. Proficiency in translation will be assessed separately during the selection process.
  3. Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
  4. In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/ Community Certificate at the time of certificate verification.
  5. Candidates who claim experience qualification should obtain experience certificate in the format given in Annexure itself and enter details regarding experience (certificate number, date, name of post, period, issuing authority, name of institution etc) and upload scanned image of the same/ declaration (In the case of candidates who have possessed the required experience but have not obtained the experience certificate due to prevailing pandemic situation restrictions ) in the profile to make submission of application possible. Candidates should produce the experience certificate as and when called for the same by the Commission.

**ANNEXURE**

**CERTIFICATE OF EXPERIENCE**

Name of firm (Company/Corporation/Govt. Dept./ :  
co-operative Institution etc).

Registration No. (SSI Registration or any other :  
Registration Number) With date of Registration

Authority from where Registration obtained :

Issued to sri/smt (here enter name and address).....

..This is to certify that the above mentioned person has worked/has been working/is working in this Institution as .....(here enter the name of post holding or held and the nature of assignment ie. Regular worker/ Temporary worker/paid/Apprentice/Trainee/Casual Labourer etc.)On Rs.....per day per mensem for a period of.....years.....months.....days from.....to.....and during this period he/she had/has performed the duty of translation work.

**Dated Signature, Name and  
Designation of the issuing Authority  
with Name of Institution**

**Place :**

**Date :**

**(Office Seal)**

**DECLARATION**

Certified that Sri/Smt.....mentioned in the above Experience Certificate has actually worked/is working as.....(Specify nature of employment)in the above institution during the period from.....to.....as per the entry in the Register.....(Name of Register to be specified) mentioned by the employer as per the provision of the .....Act (Name of the Act/Rules to be specified).

Also certified that I am the Authorised Officer to inspect the registers kept by the employer as per the provisions of the .....Act/Rules of the State/Central Government.

**Signature with date  
Name of Attesting Officer  
with Designation and Name of Office who is  
the notified enforcement officer as per Act and Rules.**

Place:

Date

**(Office Seal)**

**NB:**

1. The veracity of the experience certificate will be subjected to scrutiny and legal actions will be initiated against those who issue or produce bogus certificate.
2. The Experience Certificate from All India Radio issued by the Station Officer is sufficient and the Declaration there under is not required.

**DECLARATION FOR THOSE WHO COULDN'T OBTAINED EXPERIENCE  
CERTIFICATE**

I Sri/Smt (here enter name and address).....

..certify that I have worked/have been working/is working in (here enter name of institution / company / corporation / Govt. Department/ Co-operative institution etc.) as .....(here enter the name of post holding or held ie. Regular worker/ Temporary worker/paid/Apprentice/Trainee/Casual Labourer etc.) on Rs.....per day/ per mensem for a period of .....years.....months.....days from.....to .....and

performed the duty in translation work. I will produce the prescribed experience certificate as and when called for by the Commission.

**Signature of Candidate**

**Place :**

**Date :**

8. **Probation :** Every person appointed to the post shall from the date on which he/she joins duty be on probation for a total period of two years on duty within a continuous period of three years.

9. **Mode of submitting applications :-**

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for the post. The photograph uploaded should be one taken after 31.12.2012. The newly registered candidates should upload photographs taken within six months of registration. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the print out of the application by clicking on the link 'My applications' in their profile. All correspondence with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original Documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.
- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Appropriate disciplinary action as per KPSC Rules of Procedure, Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (d) "Candidates who have AADHAAR Card should add AADHAAR as ID Proof in their profile."

10. **Last date for receipt of applications :- 22-09-2022 Thursday up to 12 Midnight.**

**11. Address to which applications are to be sent:-** [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

(For details including Photo ,ID Card , etc. refer the General Conditions given in part II of the Gazette Notification. )

SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION